

## NRP Learning Platform

### Registering for an Instructor-Led Event Instructions

After a learner has purchased a course, they will see a dashboard on the home screen. Under “Tasks to Complete” they will see the course that has yet to be completed.

The user would enter the course to see Part 1 - the Cognitive portion, or Part 2 - the Instructor-Led event.

If the user scrolls down to Part 2, they can see the status is listed as “not registered.”

The user would select Register for Event, and search either by name or filter by date, time, location, or instructor name. When selecting location, the user can search within a certain distance of their location.

When the user views the available courses, they can select “view more details” to view the name of the instructor, their NRP Global ID, their organization, and a note from the instructor to the students.

The user would select register, and a notice will appear that the learner has successfully registered for the event.

If the user scrolls down, they will see the upcoming event under the Part 2 section of the screen.

Once they are registered for the event, the user can click on the three dots under the action tab to change to a different event, withdraw from the event, or view the event details.